
SECTION L: Education Agency Relations

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EDUCATION AGENCY RELATIONS GOALS

The Board of Control generally supports the educational endeavors of other institutions whose goals are compatible with those of the division.

In its relationship to other educational institutions, the Board of Control will strive to stand as a partner and colleague in such ways as described below.

1. Post high school institutions
 - a. Within its resources and according to abilities and efforts of each student, the Northern Neck Technical Center will seek to prepare students for successful experiences in post high school institutions.
 - b. To the extent appropriate and applicable, the Northern Neck Technical Center will seek to utilize the resources of post high school institutions for the development of its own staff.
 - c. The Northern Neck Technical Center will cooperate with post high school institutions in selected areas of research and experimentation which have the potential to increase the effectiveness of teacher preparation or staff development and/or which directly improve the local instructional program.
2. Other Institutions and Organizations
 - a. The Northern Neck Technical Center will work cooperatively with other Northern Neck Technical Centers in selected programs when it is beneficial to do so.
 - b. The Northern Neck Technical Center will assume appropriate responsibility for improving the climate for education, particularly with reference to expanding the fiscal base, providing for efficient expenditure of funds, and bringing about state or federal legislation which improves education or contributes to division goals.
3. The Northern Neck Technical Center will cooperate with professional educational organizations recognized by the division as important forces for the improvement of education.
4. The Northern Neck Technical Center will cooperate with institutions such as educational service units and regional laboratories when their programs are consistent with the goals of the division.

Adopted: August 26, 2008

Legal Refs.: Code of Virginia, 1950, as amended, § 22.1-78.

RELATIONS WITH PRIVATE SCHOOLS

The Board of Control and Executive Superintendent shall work cooperatively with private schools that serve the community and students in matters of common interest, unless expressly prohibited by state statutes or local Board of Control policy. The Executive Superintendent is authorized to consult with officials of these schools to determine areas of mutual concern and interest and to make recommendations to the Board. The Board of Control will not enter into agreement with any nonpublic school within the division to provide student transportation to and from such schools.

Adopted: August 26, 2008

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-78; 22.1-176.1.

HOME INSTRUCTION

The Northern Neck Technical Center Board of Control recognizes that when the requirements of Va. Code § 22.1-254.1 are complied with instruction of children by their parents is an acceptable alternative form of education under the policy of the Commonwealth of Virginia. Any parent of any child who will have reached the fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday may elect to provide home instruction in lieu of school attendance if he

- (i) holds a high school diploma; or
- (ii) is a teacher of qualifications prescribed by the Board of Education; or
- (iii) provides a program of study or curriculum which may be delivered through a correspondence course or distance learning program or in any other manner;
- (iv) or provides evidence that he is able to provide an adequate education for the child.

DEFINITION

For purposes of this policy, "parent" means the biological parent or adoptive parent, guardian or other person having control or charge of a child.

NOTIFICATION BY PARENTS

Any parent who elects to provide home instruction in lieu of school attendance shall annually notify the Executive Superintendent no later than August 15 of his intention to so instruct the child and provide a description of the curriculum to be followed for the coming year and evidence of having met one of the criteria for providing home instruction. Any parent who moves into a school division or begins home instruction after the school year has begun shall notify the Executive Superintendent of his intention to provide home instruction as soon as practicable and shall comply with the requirements of this policy within thirty days of such notice. The Executive Superintendent shall notify the Superintendent of Public Instruction of the number of students in the school division receiving home instruction.

EVIDENCE OF PROGRESS

A parent who elects to provide home instruction to a child who is over the age of six as of September 30 of the school year shall provide the Executive Superintendent by August 1 following the school year in which the child has received home instruction with either (i) evidence that the child has attained a composite score in or above the fourth stanine any nationally normed standardized achievement test or (ii) an evaluation or assessment which the division superintendent determines to indicate that the child is achieving an adequate level of educational growth and progress, including but not limited to: (a) an evaluation letter from a person licensed to teach in any state, or a person with a master's degree or higher in an academic discipline, having knowledge of the child's academic progress, stating that the child is achieving an adequate level of educational growth and progress; or (b) a report card or transcript from a community college or college, college distance learning program, or home-education correspondence school.

In the event that evidence of progress as required in this subsection is not provided by the parent, the home instruction program for that child may be placed on probation for one year.

Parents shall file with the Executive Superintendent evidence of their ability to provide an adequate education for their child and a remediation plan for the probationary year which indicates their program is designed to address any educational deficiency. Upon acceptance of such evidence and plan by the Executive Superintendent, the home instruction may continue for one probationary year. If the remediation plan and evidence are not accepted or the required evidence of progress is not provided by August 1 following the probationary year, home instruction shall cease and the parent shall make other arrangements for the education of the child which comply with Va. Code § 22.1-254.

IMMUNIZATIONS

Any parent, guardian or other person having control or charge of a child being home instructed, exempted or excused from school attendance shall comply with the immunization requirements provided in Va. Code § 32.1-46 in the same manner and to the same extent as if the child has been enrolled in and is attending school.

Upon request by the Executive Superintendent, the parent shall submit to such Executive Superintendent documentary proof of immunization in compliance with Va. Code § 32.1-46.

No proof of immunization shall be required of any child upon submission of (i) an affidavit to the Executive Superintendent stating that the administration of immunizing agents conflicts with the parent's or guardian's religious tenets or practices or (ii) a written certification from a licensed physician or nurse practitioner that one or more of the required immunizations may be detrimental to the child's health, indicating the specific nature of the medical condition or circumstance that contraindicates immunization.

NOTIFICATION TO PARENTS

Students receiving home instruction and their parents will be notified of the availability of Advanced Placement (AP) and Preliminary Scholastic Aptitude Test (PSAT) examinations and the availability of financial assistance to low-income and needy students to take these examinations. Such notice will be given when the parent notifies the division that the student will receive home instruction.

Adopted: August 26, 2008

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-254, 22.1-254.1, 22.1-271.4, 32.1-46.

Pollard v. Goochland County School Board, No. 3:00CV563 (E.D. Va. Sept. 27, 2001).

RELATIONS WITH COLLEGES AND UNIVERSITIES

To protect students and teachers from unnecessary intrusions that may disrupt instruction and regular school activities, requests for college students and professors to observe classes, make surveys, have students complete questionnaires, use students for practice in standardized testing procedures, and interview students, shall be submitted directly to the Executive Superintendent by the dean or the head of the department of the college. Each project shall be fully described in order that proper judgment can be made as to the merits of the proposal, and so that arrangements with the schools can be effected with a minimum of interference with the regular school program.

Adopted: August 26, 2008

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-79.3.

Cross Ref.: JHDA Human Research
KFB Administration of Surveys and Questionnaires

STUDENT TEACHING AND INTERNSHIPS

The Board of Control shall cooperate with approved colleges and universities in providing laboratory opportunities for student teaching. The conditions, and policies that shall pertain in governing the administration of the student teaching program in the Northern Neck Technical Center are as follows:

1. Teachers who serve as supervising teachers shall have a minimum of at least two years of teaching experience, one of these in the school to which the student teacher is assigned.
2. All teachers who serve as supervising teachers shall be recommended by the principal of the school to the Executive Superintendent for approval.
3. All supervising teachers shall take a course in supervision of student teaching as soon as possible to improve their competence as supervisors.
4. A class shall have no more than one student teacher during the regular school session. Only with the approval of the Executive Superintendent shall any class have a student teacher assigned to it for more than one semester.
5. No supervising teacher shall have a student teacher assigned to him for more than one semester during the regular school session. Any exception to this limitation must be approved by the Executive Superintendent.
6. All administrative personnel and supervising teachers shall make certain that student teachers acquire the required number of teaching hours necessary for state certification.
7. The first responsibility of the supervising teacher shall be the educational welfare of the students for whom he is responsible.
8. Participation in teaching, planning of lessons as units, and involvement in school activities by the student teacher shall be under the supervision and administrative supervision of the principal and the supervising teachers.
9. The administrative and supervisory officers in the Northern Neck Technical Center shall have complete authority to reject or to terminate any student teacher whose professional or ethical behavior has a negative effect on the ongoing instructional program or welfare of students.
10. Information concerning students may be available to student teachers at the discretion of the supervising teacher and/or principal. In all cases, the student teachers shall respect the confidential nature of information provided.
11. The structure and administration of the student teaching program in the Northern Neck Technical Center shall be that of the Executive Superintendent or his/her designee, subject to the approval of the Board.

Adopted: August 26, 2008

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78

Cross Refs.: JO Student Records
LE Relations with Colleges and Universities

ADVANCED/ALTERNATIVE COURSES FOR CREDIT

Advanced Education Courses

Students entering programs of advanced education, whether academic or career and technical, before they have completed requirements for graduation may petition the principal of the school to leave the school program early and yet qualify for graduation with a diploma if:

1. The student is within two credits of all required units for diploma qualification.
2. Assurance is given by the appropriate officials of the sponsoring institution that courses taken in the advanced program are comparable substitutes for those still lacking in the prescribed high school program. The measure of comparability will be based on course content, course/grading expectations, hours of instruction, and instructor qualifications. A minimum of 140 clock hours of instruction by an endorsed teacher in an accredited program will be minimal requirements for the awarding of a full unit of credit.
3. Assurance must be given that all requirements for a high school diploma are based on BLANK Northern Neck Technical Center graduation requirements and can fully be met by the completion date of the first year of advanced study.
4. The student must confirm that it is his/her responsibility to transmit all required data and final grades to the high school in order to have them apply toward his/her scholastic credentials and diploma qualification.
5. For college courses, prior written approval is obtained from the high school principal for dual registration, the college accepts the student for admission to the course and the course is given by the college for degree credits.

Alternative Educational Courses

Students, teachers, or others involved in special courses taught outside the standard secondary curriculum and who want these courses recorded on student transcripts and/or reflect credit applied toward diploma qualification will make requests through the school principal to the assistant Executive Superintendent for secondary education and instructional services.

In order for the courses or programs to apply toward diploma qualification the following conditions must be met:

1. A full program description must be submitted including:
 - a. The purpose, instructional content, and expected outcome for the course or program.
 - b. A sequence outline of events and activities.
 - c. An estimate of student time involved in the program -including study and preparation time.

- d. A description of the evaluation criteria.
2. A description of the qualifications of the sponsoring organization and instructional personnel.
3. A description of the course evaluation procedures used including the results of previous evaluations of similar activities.

In order for the course/program to qualify for unit credit which would be applicable toward diploma qualification, the following additional criteria must be met:

1. Evidence will be submitted by the sponsoring organization that there is a minimum of 70 hours of supervised instruction for each one-half unit of credit.
2. Evidence will be submitted that teachers and supervisors, if applicable, have personal expertise, competence, and appropriate credentials to qualify them as teachers or supervisors.
3. Student performance records, including performance and attendance, will be forwarded to and reviewed by the principal upon completion of the course/program.
4. The student and parent will be informed that no more than one unit of credit can be earned for each course taken and no more than two credits can be applied toward diploma qualification.

Adopted: August 26, 2008

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78

Regulations Establishing Standards for Accrediting Public Schools in Virginia,
8 VAC 20-131-70 et seq.

Cross Ref.: IKF Graduation Requirements

RELATIONS WITH EDUCATIONAL ACCREDITATION AGENCIES

The Northern Neck Technical Center shall be accredited according to standards developed by the Board of Education. The Board of Control will review the accreditation status of each school in the division annually in a public session of a board meeting.

Adopted: August 26, 2008

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-19, 22.1-253.13:3.

8 VAC 20-131-10 et seq.